

EMPLOYEE ACKNOWLEDGEMENT AND REVIEW OF CHEMICAL HYGIENE PLAN

Principal investigators¹ are responsible for communicating university, as well as their own safety requirements to individuals in their laboratory. REHS has prepared the following form to assist documenting this communication and hands-on training. Additional copies of this form (PDF) are available from the REHS website at http://rehs.rutgers.edu/pdf_files/CHG-ack-form.pdf.

Specific safety requirements will vary based upon the individual and their assigned work activities in each laboratory. Principal investigators are expected to review relevant topics with individuals based upon their anticipated and assigned work activities. At a minimum, principal investigators need to review:

- The N.J. Hazard Communication Standard, including applicable provisions of the N.J. Worker Community Right-to-Know Act. For additional information and resources on these programs, go to http://rehs.rutgers.edu/lslab_hcs.html and http://rehs.rutgers.edu/rehs_njrtk_all.html.
- The OSHA Occupational Exposure to Hazardous Chemicals in Laboratories (the Lab Standard) as it pertains to the standard (Appendix 1 of this Guide), the location of the Chemical Hygiene Plan, applicable exposure limits (Appendix 1 of this Guide), exposure symptoms, reference locations, SDS's, exposure monitoring methods used, physical and chemical hazards, and protective measures. For additional information and resources on these programs, go to http://rehs.rutgers.edu/rehs_njrtk_all.html.

The following employees have reviewed and understood the Laboratory's Chemical Hygiene Plan, this Laboratory's Standard Operating Procedures (SOP's), as well as the Safety Data Sheets (SDS's) for the chemicals they use:

Print Name	Sign Name	Date

¹ The principal investigator may designate the responsibility to a senior laboratory person who has: (i) responsibility for laboratory safety, (ii) the authority to enforce and implement safety procedures and policies in the laboratory, and (iii) process knowledge or familiarity with the lab activities or operations.